



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

30 August 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th September 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock (Deputy Chairman)	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 1 August 2024 as a true and correct record. (Pages 5 - 18)
6. To receive and note the minutes of the Planning and Licensing Committee held on 20 August 2024 and consider any recommendations. (Pages 19 - 23)
7. To receive and note the minutes of the following Sub Committees and consider any recommendations:
 - a. Town Vision held on 15 August 2024; (Pages 24 - 95)
 - b. Library held on 29 August 2024. (Pages 96 - 114)
8. To receive a presentation on the Saltash Recycling Centre and traffic management and consider any actions. (Pages 115 - 141)
9. To receive the Chairman's report and consider any actions and associated expenditure. (Page 142)
10. To receive the Monthly Crime Figures and consider any actions. (Pages 143 - 144)
11. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 145 - 146)

12. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 147 - 159)
13. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure. (Pages 160 - 161)
14. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 162)
15. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 163 - 164)
16. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
17. To consider Risk Management reports as may be received.
18. Finance:
 - a. To advise the receipts for July 2024; (Page 165)
 - b. To advise the payments for July 2024; (Pages 166 - 167)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 July 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To award certificates of appreciation to:
 - a. Jo Grail for her services to the Saltash community; (Page 168)
 - b. Rose Edwards for her services to dementia residents in Saltash; (Page 169)
 - c. Lola Tambling for her outstanding achievement in representing Great Britain in the 2024 Paris Olympics. (Page 170)
20. To receive a report on previous Town Crier uniforms and consider any actions and associated expenditure. (Pages 171 - 177)
21. To receive an update from the Saltash Tunnel Working Group on scheduled communications and consider any actions. (Pages 178 - 183)

22. To receive the Saltash Leisure Centre Working Group notes and consider any actions. (Pages 184 - 185)
23. To receive Cornwall Council's street lighting initiative and consider any actions. (Pages 186 - 188)
24. To receive a request to support Latchbrook Scout HQ extension project and consider any actions. (Pages 189 - 191)
25. To receive a request to support a tribute to Major-General Sir William Penn Symons and consider any actions and associated expenditure. (Pages 192 - 193)
26. Meet your Councillors: The next scheduled meeting date Saturday 14 September 2024 outside Superdrug, Fore Street.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.
29. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
30. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
31. Date of next meeting: 3 October 2024 at 7:00 p.m.
32. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.